



ALWOODLEY PARISH COUNCIL
Minutes of the Annual Meeting of the Parish Council
held on Monday 13th May 2019
at Alwoodley Community Hall

Commenced: 6.30pm

Concluded: 8.10pm

Present: Cllr Lyn Buckley (Chairman)
Cllr Neil Buckley
Cllr Paul Fryer
Cllr Ian Greenberg
Cllr Richard Hainsworth
Cllr Sue Smith
Cllr David Towns
Cllr Judith Williams
Cllr Keith White
Cllr Kevin Black
Cllr Mark Illingworth

Clerk: Rebecca Crabtree

1920/001 Election of the Chairman of the Parish Council 2019-2020

RESOLVED that Cllr Lyn Buckley be elected as Chairman for 2019-2020

1920/002 The Chairman will make a public declaration of acceptance of office

Cllr Lyn Buckley made and signed the Chairman's Declaration of Office

1920/003 Election of the Vice Chairman of the Parish Council 2019-2020

RESOLVED that Cllr Williams be elected as Vice Chairman for 2019-2020

Cllr Williams made and signed the Vice Chairman's Declaration of Office

1920/004 The councillors will make a public declaration of acceptance of office

All councillors made and signed the Declaration of Office

1920/005 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the meeting and made all aware that she was unable to be in attendance for the meeting and the Vice Chairman then presided the meeting.

1920/006 Public participation (15 minutes)

There were five members of public present for the meeting who had concerns about two current planning applications and the Neighbourhood Plan.

Copies of the minutes of this meeting will be available on the Parish Council website: www.alwoodleyparishcouncil.org.

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the.clerk@alwoodleyparishcouncil.org 07532011269 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ

1920/007 To receive any apologies for absence

None

1920/008 Declaration of disclosable pecuniary and other interests

Cllr White declared an interest in item 1920/020

1920/009 To grant any requests for dispensation as appropriate

None

1920/010 Minutes of previous meeting**RESOLVED:** To approve the minutes of the full council meeting and planning committee meeting held on 1st April 2019**Proposed:** Cllr Williams**Seconded:** Cllr Smith**1920/011 Matters arising from the minutes and updating the Decision List****Telephone Box** – Cllr Smith gave an update on this and confirmed that the paint has been received and arrangements will be made with Mike, the lengthsman, to paint the telephone box.

Neighbourhood Plan – Cllr Towns confirmed he had contacted the monitoring officer and a referendum would need to take place if any changes are made to the plan. The government is currently in the process of reviewing the Neighbourhood Plan and a meeting is being held shortly.

It was noted that although the Neighbourhood Plan is not mentioned in the planning comments, the council does use the plan to object to applications. Further discussions will be held once the Cllr's receive information following the government meeting.

1920/012 To receive the minutes from the Planning Committee and to receive an update.The minutes from the Planning Committee meeting held on 1st April 2019 were received.**1920/013 Outcome of previous planning applications**

Planning Reference No.	Brief description of proposal	Site location	Replied	Status
18/04236/FU/NE	Greenkeeping facility (storage/workshop) and yard, with ancillary office space	Moortown Golf Club Harrogate Road Moortown	Recommended for refusal	Current
18/03590/FU/NE	Variation of conditions 3 and 4 of approval 14/07446/FU to allow visitor tours to operate outside of the restricted times	Land at Stub House Farm, Harewood Estate Harrogate Road Harewood Leeds LS17 9LF	The Parish Council objected to this proposal	Current
18/07153/FU/NE	Provision of a data centre and installation of six air	Land Off Moss Valley	See below.	Current

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Planning Reference No.	Brief description of proposal	Site location	Replied	Status
	conditioning units and one generator	Moortown Leeds		
<p>The Parish Council would like to object to this application on the grounds that the proposed development will exacerbate existing parking problems in the streets nearby.</p> <p>There is already evidence of emergency vehicles being unable to access the grounds.</p> <p>We have concerns about the aesthetics and the noise issue in relation to the generator.</p> <p>We note that one of the two planning notices pinned up near the ground was removed within 24 hours and would like to request that a replacement notice is posted</p>				
19/00854/FU/NE	Construction of front porch	17 Hawks Nest Gardens East Alwoodley	No comment	Approved
19/01066/FU/NE	Demolition of existing conservatory and construction of single story rear extension Site	52 Winding Way Alwoodley Leeds	No comment	Approved
19/01115/FU/NE	First floor side extension and alterations to Roof	9 Valley Close Alwoodley Leeds	Although there is concern about the size the house has become, the Parish Council would like to ask that the Planning Department checks that the guidelines regarding set back are being followed.	Approved
19/01518/FU/NE	Single storey extension to side/rear	26 The Lane Alwoodley Leeds	No comment	Approved
19/01375/FU/NE	Demolition of existing property and replacement new dwelling	165 Alwoodley Lane Alwoodley Leeds	Concern about the mass of the house especially the height in particular for a two-storey house. Side windows and balcony may cause privacy issues.	Current
19/01683/FU/NE	Porch to front	6 Edgbaston Walk Alwoodley	No comment	Current
19/01747/FU/NE	Single storey extension to rear	26 Hillingdon Way Alwoodley	No comment	Current

1920/014 Planning applications to consider

Planning Reference No.	Brief description of proposal	Site Location	Comments
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19/01375/FU/NE	Demolition of existing property and replacement new dwelling	165 Alwoodley Lane Alwoodley Leeds	See below
<p>Please note that the Parish Council's previous comment was entered in error as a general comment and was, in fact, an objection.</p> <p>We note that there have been two amendments which have reduced the size and height of the building slightly. We still have serious concerns over the scale and mass of this building and question why a two storey house needs to be of such an excessive height. We feel that the size of the building is inappropriate and over dominating in relation to the neighbouring houses and would result in a severe invasion of privacy particular in respect of the neighbours at 141 and 167 whose properties would be overlooked. They would also suffer a loss of amenity i.e. right to light.</p> <p>We feel the building as proposed is too large for the plot, constitutes over development and needs a radical rethink before it would be of a size that is acceptable to the Parish Council and the residents of neighbouring properties.</p> <p>We would refer to Policy BE2 d) in the Alwoodley Neighbourhood Plan which states: "Where existing properties are demolished and replaced, the replacement building should be of comparable height with neighbouring buildings."</p>			
19/02048/FU/NE	First floor rear extension	10 Primley Park Drive Alwoodley	No comment
19/01861/FU/NE	Single storey front, side and rear extension	5 Winding Way Alwoodley	No comment
19/01509/FU/NE	Demolition of existing detached house; construction of new detached house	268 Alwoodley Lane Alwoodley	See below.
<p>The Parish Council objects to this application. The design of this property is completely out of character with the street scene on this stretch of Alwoodley Lane.</p> <p>We feel it would be over dominating in relation to the immediate neighbouring houses. The height is well in excess of the existing building and we question the need for this. In addition, the height appears to have been based on the height of 264 Alwoodley Lane, which flouted the conditions of the permission granted.</p> <p>We would refer to Policy BE2 d) in the Alwoodley Neighbourhood Plan which states: "Where existing properties are demolished and replaced, the replacement building should be of comparable height with neighbouring buildings."</p> <p>Whilst not a planning issue, we would like to mention that we have serious concerns regarding the points raised by the long suffering neighbours who have been living opposite a building site for the last three years. Should a future application for a more modest building at 268 be approved we would ask that conditions regarding the hours when construction takes place are imposed and attention is given to the serious congestion that is being experienced.</p> <p>The Parish Council have requested that the Planning Officers enforce that its associated conditions are adhered to.</p>			

19/01752/FU/NE	Detached Garage to rear	17 Hawks Nest Gardens East Alwoodley	See below.
<p>We note with some concern from the neighbour's comments that work has already reached an advanced stage, including the foundations and the walls before planning permission has even been granted. We also have concerns about the possible future use of the building due to the design, windows and size. The plans are unclear, and we would request the Planning Dept to carry out a site visit to assess the height and scale of the proposed building and how it would impact on the neighbours.</p>			
19/02142/FU/NE	Dwelling to garden	658 King Lane Moortown	The Parish Council has concerns regarding the vehicular access to the existing building on King Lane. There is concern about the egress on to King Lane and the number of parking spaces for the both the existing and proposed building.
18/04236/FU/NE	Greenkeeping facility (storage/workshop) and yard, with ancillary office space. Leeds, LS17 7DB,	Moortown Golf Club, Harrogate Road, Moortown,	The Parish Council reiterates the previous comments. The Parish Council feels that the trees that were removed should be replaced with double the number of trees removed. A habitat and wildlife impact survey has not been completed and the Parish Council requests that this is carried out by LCC.
19/02330/FU/NE	Porch to front; extension to Gable and Dormer window to rear; pitched roof to existing extension to side/rear; infilling Garage walls	30 Hillingdon Way Alwoodley	No comment
19/02167/FU/NE	Alterations including single storey side/rear extension; first and second floor side windows; roof lights to front and dormer window to rear	12 Meadow Way Alwoodley	No comment
19/02450/FU/NE	Alterations including new entrance porch: new paving with steps to front side and rear, new gate to front; new sliding gate to front; new boundary fence to side/rear	2A Grove Rise Alwoodley	No comment

1920/015 To agree membership of the Parish Council's Planning Committee

Cllr White, Cllr Illingworth, Cllr Towns, Cllr Fryer agreed to join the planning committee. It was noted that Cllr L. Buckley had agreed to join the planning committee for six months only prior to the meeting.

1920/016 To receive updates from the Parish Council's working parties and committees

Festive lights – Cllr Smith explained to the new Cllr's what has previously been agreed and asked if the Clerk had an update on faulty feeder pillar on the Village Green. The Clerk apologised and said she has not been in touch with the relevant person as yet and will do it this week.

1920/017 To receive an update from the Ward member

None.

1920/018 To note the schedule of payments

The schedule of payments were agreed. It was requested that the Cllrs' receive an outline of the works completed each month by the lengthsman. The Clerk agreed to include this on the future schedule of payments.

1920/019 To accept the RFO's report

The RFO's report was noted and accepted.

1920/020 To consider a grant of £500 for St Barnabas' Church

Resolved: All Cllr's agreed to approve the grant for £500.

Proposed: Cllr Smith

Seconded: Cllr Buckley

1920/021 To note and consider the YLCA training dates available for new councillors

A training leaflet from YLCA was distributed to councillors prior to the meeting and the Clerk requested the Cllr's to email her with the dates they would like to attend the training course.

1920/022 To appoint a councillor to attend the YLCA Branch meeting on 11th June 2019.

Cllr Greenberg agreed to be the representative at the YLCA Branch meeting.

1920/023 To note the receipt of the Precept payment of £51,220 and the LCTS grant of £777

It was agreed to note that the precept payment has now been paid into the Parish Council's bank account.

1920/024 To discuss whether to produce a flyer for the brass & Jazz band concert + delivery at a cost up to £500.

Resolved: It was agreed to produce a flyer.

Proposed: Cllr N. Buckley

Seconded: Cllr Towns

1920/025 To discuss whether to add the illuminated Tommy to the yearly APC lights contract at a cost of £150 + VAT. If lamp column control equipment is required additional cost of £285 +VAT.

This was discussed and Cllr's agreed that further information is required and clarification is needed about the control equipment. This is to be added to the next agenda.

1920/026 To agree the revised contract of works with Firstlight Landscaping LTD for the WW1 Commemorative garden and agree the deposit payment of £360.65.

All Cllr's agreed to the revised contract of works and payment of the deposit.

1920/027 Agenda items for the next Parish Council meeting

- **Working parties membership**

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- **Bank signatories**
- **Tommy light**

1920/028 Chairman's remarks and correspondence

Cllr Greenberg has been in contact with the Leeds Bradford Airport committee and they have confirmed that their representatives now go through the Leeds branch of the YLCA. As he is the representative for the YLCA and a member of the Leeds Bradford Airport Committee, he will update the Parish Council with any relevant information.

1920/029 To agree the date of the next Parish Council meeting

The next Planning Committee meeting will be held on Monday 3rd June at 6.30pm and the Full Council meeting will be held at 7.30pm at the Alwoodley Community Hall.