



Alwoodley Parish Council Full Council Meeting

Minutes of the Parish Council meeting held on Monday 1st June 2020 via remote link using Zoom.

Commenced: 7.02pm

Concluded: 8.08pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Williams
Cllr White
Cllr Towns
Cllr Smith
Cllr Black
Cllr Fryer
Cllr Illingworth
Cllr Hainsworth

Clerk: Rebecca Crabtree

2021/001 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the first remote meeting.

2021/002 Public participation

No public present.

2021/003 To receive apologies and approve reasons for absence

Apologies were received by Cllr Greenberg and the reasons were approved.

2021/004 Declaration of Interests

a) To receive any declarations of interest not already declared under the Councils code of conduct or members Register of Disclosable Pecuniary Interests

None declared.

b) To receive, consider and decide upon any applications for dispensation

None received.

2021/005 To confirm the minutes of the full council meeting held on 20th March 2020 as a true and accurate record

Resolved to approve the minutes of the Parish Council meeting held on 20th March 2020.

2021/006 Financial matters

a) To approve the schedule of payments

Resolved to approve the schedule of payments.

Payee	Description	Amount
D. M. Hull	Lengthsman	£357.50
Streetscape	Fitness Equipment	£525.60
YLCA	Membership	£1059.00
D. M. Hull	Lengthsman	£247.00
R. Crabtree	Salary	£510.00
R. Crabtree	Salary	£455.00
Bradford Community payroll	Payroll Fees	£36.00

Copies of the minutes of this meeting will be available on the Parish Council website: www.alwoodleyparishcouncil.org.

Copies are also available upon request to the Parish Clerk,

the.clerk@alwoodleyparishcouncil.org 07532011269 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ

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Bradford Community Payroll	Auto enrolment Compliance	£30.00
HMRC	PAYE and NI	£58.80
North Print	Newsletters	£1596
HMRC	PAYE and NI	£113.60
E. Amirahmadi	Garden Maintenance	£202.00
Acume	Defib Installation	£96.00
Defibshop	Defib parts	£168.00
Leeds City Council	Allotments	£450.00
R. Crabtree	Clerks Home Allowance (Nov – June 2020)	£184.00
R. Crabtree	Salary	£455.00
R. Crabtree	Zoom Fee	£14.39
		£6557.89

b) To approve the bank reconciliation and budget comparison

Resolved to approve the bank reconciliation and budget comparison.

c) To note the receipt of the Precept payment of £51,680 and the LCTS grant of £790

The precept payment was noted.

d) To review and approve the Asset Register for 2019/2020

Resolved to approve the Asset Register.

e) To agree to increase the Clerks Home Allowance to £6 per week from 1st April 2020

Resolved to agree the increase of the Clerks Home Allowance.

2021/007 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:

a) To receive an update on the King Lane footpath

Resolved that the Clerk will arrange a meeting (2-metre distance) between the Highways Department and Cllr L. Buckley, Cllr Illingworth and Cllr Black.

b) To consider installing LED Speed signs

Resolved that the Clerk will contact the Highways Department and request the costs of the smiley face LED signs and the procedure for installation. Once allowed, the Council will request a meeting and also, invite a member of the department to a Parish Council meeting.

c) To receive an update on the Band Concert due to be held in August

The Clerk confirmed that a decision will be made at the end of June whether the concert will go ahead in August.

2021/008 To receive updates (if any) from the Parish Council's working parties

No updates.

2021/009 To receive an update from the Ward member

Cllr N. Buckley made councillors aware that Leeds City Council Committee meetings have been taking place via Skype but hope that meetings could commence in September.

It was noted West Yorkshire will have a Mayor and elections will take place in May 2021.

He confirmed that a group of residents including Cllr Illingworth have been tidying up the litter on the Village Green and this was appreciated.

Cllr N. Buckley confirmed that the seven trees that were cut down on the Village Green were not safe but no plan was put in place before it was done and nobody was made aware in advance. He is currently seeking confirmation from Glen Gerner (LCC) a plan for the regeneration of the small wood.

2021/010 To receive the minutes from the Planning Committee and to receive an update about the recent meeting

Cllr White gave an update. Three planning applications were considered. The councillors objected to one planning application due to a number of reasons including it breaching the Neighbourhood Plan. This was referred to the Plans Panel.

2021/011 Matters requested by councillors

a) To receive a Coronavirus update (NB)

Please see item 2021/009.

b) To consider and agree the cost of the wildflowers at a cost of £1750 (LB)

Resolved to agree the cost of the wildflowers for 2021.

c) To consider future projects (NB)

The following potential projects were considered:

- Works on land at Sunnigdale Drive/Avenue.
- Band Stand on the Village Green.
- Footpath at the side of the Tesco.

These ideas were discussed and will be included on an agenda in the future for consideration.

d) To consider and agree when to deliver the newsletters (LB)

Resolved that the councillors will deliver the newsletters when allowed to do so and insert a leaflet stating that the delivery was delayed due to the pandemic.

e) To consider and agree the costs of the festive lights at a cost of £6360 (LB)

Resolved to agree the cost of the festive lights.

f) To agree the arrangements for the Little Free Library (JW)

The administrator of Leeds Little Free Library has contacted the Clerk and asked if they could repaint the Little Free library as it has weathered badly and would like to rectify this. It was confirmed that it should take a week to complete and they are unable to provide a temporary replacement.

Resolved that the councillors would like it to be repainted and replaced as soon as possible.

2021/012 To adopt/review/approve the following policies and procedures:

a) Website Accessibility Statement

Resolved to adopt the policy.

b) To approve the Annual Report Poster

This was discussed and the Clerk offered a different design that would highlight decisions made each month.

Resolved to defer this item to the next meeting.

2021/013 To consider the following correspondence received and decide action where necessary:

a) To consider a request from a resident regarding the Village Green.

A resident had contacted the Clerk and asked if it was possible for the Alwoodley Adder (Small stones that children had painted and placed in the form of a snake) on the Village Green to be preserved somehow as a reminder of our days in lockdown.

Resolved that this is a good idea and the Clerk will contact the lengthsman and request him to take a look and offer ways that this can be done. This will be added to the next agenda.

2021/014 To notify the clerk of matters for inclusion on the agenda of the next meeting

The councillors were asked to notify the Clerk in advance of the next meeting.

2021/015 Chairman's remarks and correspondence

Cllr L. Buckley thanked all councillors for attending the remote meeting.

2021/016 To confirm the date of the next meeting as Monday 6th July 2020 in accordance with the agreed schedule and to agree a date for the Annual Meeting of the Parish Council.

Resolved that the next meeting will be the Annual Meeting of the Parish Council and will be held on 6th July 2020.

Cllr L. Buckley requested councillors to contact the Clerk with their nominations for the election of the Chairman and Vice Chairman.

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