



Alwoodley Parish Council Full Council Meeting

Minutes of the Parish Council meeting held on Monday 7th October 2019

Commenced: 7.30pm

Concluded: 8.55pm

Present: Cllr L. Buckley (Chairman)
Cllr N. Buckley
Cllr Greenberg
Cllr Williams
Cllr Hainsworth
Cllr Illingworth
Cllr Smith
Cllr White

Clerk: Rebecca Crabtree

1920/101 Introduction from the chairman

Cllr L. Buckley welcomed everyone to the meeting.

1920/102 Public participation

None

1920/103 Public Bodies Admission to Meetings Act 1960

None

1920/104 To receive any apologies for absence

Apologies were received and accepted from Cllr Black, Cllr Fryer and Cllr Towns.

1920/105 Declaration of disclosable pecuniary and other interests

None

1920/106 To grant any requests for dispensation as appropriate

None

1920/107 Minutes of previous meeting

Resolved: To approve the minutes of the Parish Council meeting held on 2nd September 2019.

Proposed: Cllr Greenberg

Seconded: Cllr Illingworth

1920/108 Matters arising from the minutes and updating the Decision List

Telephone Box – The Clerk has now received an official quote from the contractor for £1850. All agreed to go ahead with the quote and the Clerk will arrange a start date.

Festive lights – It was noted that the lights are working on the trees on King Lane but the lights have not been installed on two trees on Harrogate Road. The Clerk has already contacted LCC regarding this.

WW1 Commemorative Garden – The plants have now been planted in the beds.

1920/109 To receive updates (if any) from the Parish Council's working parties

None

1920/110 To receive an update from the Ward member

It was noted that Northern Gas works are ongoing in the Parish and it has been confirmed that they will be working on King Lane where the new plateaux's have been installed.

Parking on King Lane outside the shops was discussed. There is a possibility that the carpark next to the green will be extended near to the fitness equipment.

1920/111 To receive the minutes from the Planning Committee and to receive an update about the recent meeting

The Planning Committee meeting was cancelled due to not being quorate.

1920/112 Financial matters

a) To note the schedule of payments

Resolved: That the schedule of payments are approved and signed by the chairman.

b) To accept the RFO's report

Resolved: That the RFO's report was approved.

c) To note the conclusion of the External Audit

It was noted that the External Audit Report has been received with no actions required.

1920/113 To note the Accessibility Regulation 2018

The Clerk gave an update about the legislation and it was noted that the Parish Council is required to comply. The current website may need to be amended and there will be a cost from the ICT provider to complete the work, this will need to be included in the budget. The first task is to figure out how the current website complies and what work is required to make it accessible. An accessibility statement must be published on the website by 23rd September 2020.

Resolved: Cllr White will test the current website and give the Clerk an update.

1920/114 To agree the cost of bio-degradable dog waste bags to a limit of £500 per year

Cllr Illingworth agreed to refill the dispensers.

Resolved: That Cllr N. Buckley will contact LCC to request a key for the dispensers and ask what size bags are required. The Clerk will find out the make of the dispensers and research where the waste bags can be bought from. This will be included on the next agenda.

1920/115 To discuss and agree a communications strategy

The Cllr's discussed ways that the council could communicate to the parish which include updating the website homepage, Facebook, Nextdoor, Twitter, and setting up a mailing list.

Resolved: That the Clerk will look at the website and amend features to make it easier to access recent news from the homepage.

1920/116 To discuss a request to advertise a local business

Resolved: That the Council would include the information in the spring newsletter and Cllr Williams will include it in the next issue of the Announcer.

1920/117 To discuss and agree the lengthsman's hourly pay rate

Resolved: That the lengthsman hourly pay rate will increase to £13.

Proposed: Cllr N. Buckley

Seconded: Cllr L. Buckley

1920/118 To discuss and agree to register onto the 2 Minute Street Clean Scheme

Resolved: That the scheme was a good idea but would not be practical for the Parish Council to undertake.

1920/119 To consider a request by a local resident to replace a tree up to a total cost of £365

Resolved: To agree to plant a Yellow Buckeye tree at a cost of £255 and an additional cost of £70.

1920/120 To discuss and agree future projects

Resolved: That the item is deferred to the next meeting and the Clerk will request ideas in advance to be discussed. The Clerk will put posters in the noticeboards and website asking residents for their ideas.

1920/121 To consider installing 1 or 2 LED speed signs for use in the Parish

Resolved: To defer this item to the next meeting and request Cllr Fryer to prepare a report.

1920/122 Agenda items for the next Parish Council meeting

Install 1 or 2 LED speed signs

Future projects

Dog waste bags

1920/123 Chairman's remarks and correspondence

Cllr Greenberg confirmed he is attending the YLCA Leeds Branch meeting and will give an update at the next meeting.

A resident has thanked the Parish Council for its support with cold calling issues within the Parish.

There is a meeting being held about the local bus service and Cllr Williams has prepared a notice for the noticeboards.

It was noted that crime figures have decreased from 535 to 505 from August 2018 to August 2019.

Cllr L. Buckley requested the Clerk to publish information about the Neighbourhood Watch.

1920/124 To agree the date of the next Parish Council meeting

The next Full Council meeting is to be held on Monday 4th November 2019 at 7.30pm at the Alwoodley Community Hall.