

**ALWOODLEY PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**held on**  
**Monday 5<sup>th</sup> February 2018**  
**at Alwoodley Community Hall**



Commenced: 7.30 pm  
Concluded: 9.00 pm

**Present:** Cllr Lyn Buckley (Chairman)  
Cllr Trupti Acharya  
Cllr Carol Allen  
Cllr Neil Buckley  
Cllr Ian Greenberg  
Cllr Roderic Parker  
Cllr Sue Smith  
Cllr Judith Williams

Clerk: Catriona Hanson

**2018/023 Introduction**

Cllr Lyn Buckley welcomed everyone to the meeting.

**2018/024 Public participation**

Two members of the public were present.

**2018/025 To receive any apologies for absence**

Apologies for absence were received and accepted from Cllr Hainsworth and Cllr Pearlman.

**2018/026 To receive any declarations of disclosable pecuniary and other interests.**

None.

**2018/027 To grant any requests for dispensation as appropriate**

None

**2018/028 Minutes of previous meetings**

**RESOLVED:** To approve the minutes of the meeting held on 8<sup>th</sup> January 2018

**Proposed:** Cllr Parker

**2018/029 Matters arising from the minutes of the last meeting that are not already on the agenda and updating the Decision List**

- **2017/173 Annual Meeting of the Parish** – the Clerk advised the meeting that she had heard from the representative from Recycling and Cllr Parker confirmed that he had heard from Roger Brookes.
- **2018/018 Neighbourhood Development Plan**  
Cllr Lyn Buckley confirmed the date of the referendum – 28 June 2018.

**2018/030 To receive the minutes from the Planning Committee and to receive an update about the most recent meeting**

The minutes from the Planning Committee meeting held on 8<sup>th</sup> January 2018 were received.

Cllr Lyn Buckley gave an update about the Planning Committee meeting. The meeting had considered ten applications –two of which were considered contentious and two of which were considered overdevelopment of the plot.

**2018/031 To receive verbal updates (if any) from the Parish Council's Working Parties:**

- **Queen's 90<sup>th</sup> Birthday flower bed** – Cllr Allen advised the meeting that the plaque is now ready and will be installed next week. She will be attending with Liz Amirahmadi and Mike Hull.
- **2018 Newsletter** – It was agreed to set up a meeting to discuss the newsletter

**2018/032 Ward Member's update**

Cllr Neil Buckley advised the meeting that funds to improve local shopping parades in Leeds are available. The awards need to be spent on a variety of improvement measures. Shopping parades which are privately owned will need to find 20% match funding. Cllr Buckley has agreed to approach the owners of the parade of shops on The Avenue and welcomed suggestions for improvement measures from other members of the Parish Council.

Cllr Buckley also gave an update on the Local Development Framework. He confirmed that Leeds City Council has had a change of policy and a result of this, development sites which were previously classified as Phase 2 have now been re-classified as Phase 1.

**2018/033 Schedule of Payments**

**RESOLVED:** To agree the Schedule of Payments

**Proposed:** Cllr Allen

**Seconded:** Cllr Lyn Buckley

**2018/034 To consider a grant application from Leodiensian Rugby Club**

**RESOLVED:** To approve the application for £500 on the following conditions – the grant must be spent on the security lights and within six months. The Parish Council also require proof of purchase and some feedback about other sources of funding.

**Proposed:** Cllr Neil Buckley

There were six votes in favour and two abstentions.

**2018/035 Little Free Library**

**RESOLVED:** To agree to fund this proposal up to a sum of £500

**Proposed:** Cllr Lyn Buckley

**Seconded:** Cllr Allen

**2018/036 Book Festival budget**

**RESOLVED:** To agree to ratify a proposal made at the January 2018 meeting to increase the budget to £1,500

**Proposed:** Cllr Smith

**Seconded:** Cllr Williams

**2018/037 Parish Council precept**

**RESOLVED:** to set a precept at £14 for a band D household

**Proposed:** Cllr Allen

**Seconded:** Cllr Parker

There were 7 votes in favour of this proposal and one abstention.

**2018/038 Neighbourhood Plan**

It was agreed to take the following proposals back to the Neighbourhood Plan Steering Group – To use the following to publicise the referendum: Parish Council Annual Meeting of the Parish, newsletter, website and noticeboards; the Alwoodley Announcer, J Life and North Leeds Life. Cllr Neil Buckley is also going to arrange some press releases through Leeds City Council.

It was agreed to defer discussing the Archive to another meeting.

**2018/039 Best-kept front garden competition**

It was agreed in principle to fund this project and to defer the discussion until the March meeting.

**2018/040 General Data Protection Regulations**

It was agreed to carry out an audit of information held by the parish council prior to the introduction of the General Data Protection Regulations on 25 May 2018

**2018/041 Co-option procedure in March**

It was agreed to hold a separate meeting on 20<sup>th</sup> March 2018. The Clerk was asked to check whether this date was suitable with the prospective co-optees and if a meeting room is available.

**2018/042 Agenda items for the next meeting**

- Neighbourhood Plan archive
- To agree a budget of £720 for the best kept front garden competition
- To agree the meeting dates for 2019

**2018/043 Chairman's remarks and items of correspondence**

Cllr Greenberg advised the meeting that he would be attending the Leeds branch meeting of the YLCA on 20<sup>th</sup> February. Cllr Deborah Cooper will be speaking on 'The future of the town and parish council charter'. If anyone has any questions please forward them to Cllr Greenberg or Cllr Lyn Buckley.

**2018/044 Date of the next Parish Council meeting**

The next Parish Council meeting will take place on 5<sup>th</sup> March 2018 at 7.30pm at the ACA.