



## Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> March 2024

Commenced: 7pm

Concluded: 8.50pm

### Present:

Cllr Black  
Cllr White (Chair)  
Cllr Towns  
Cllr Jennings  
Cllr Khurshid  
Cllr Jordan

### 2324/016 Introduction from the Chair

Cllr White welcomed all to the meeting.

### 2324/017 Public Participation

In attendance – representatives of the Community Energy Scheme and Cllr Lyn Buckley were in attendance. Mike of Energy Oasis gave a presentation of the Community Energy Scheme in relation to reducing energy usage and creating power on site using an energy co-operative to apply for funding. It was agreed this was informative and Councillors will reflect on the presentation to decide on the best way forward.

### 2324/018 To receive any apologies and approve reasons for absence

Apologies were received from Cllrs Illingworth, Hainsworth and Wright and reasons approved.

### 2324/019 Declaration of Interests

#### a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared

#### b) To receive, consider and decide upon any applications for dispensation

None received

### 2324/020 To confirm the minutes of the full council meetings held on Monday 5<sup>th</sup> February 2024 as a true and accurate record.

**Resolved** to approve the minutes of the Parish Council meetings held on Monday 5<sup>th</sup> February 2024.

### 2324/021 Financial matters

#### a) To approve the schedule of payments

**Resolved** to approve the schedule of payments. See Appendix 1.

### 2324/022 To receive information on the following ongoing issues and decide further action where necessary:

#### a) To receive an update re meeting with LCC on 19<sup>th</sup> February and the planting project (DT)

Cllr Towns confirmed the meeting with LCC on 19<sup>th</sup> February was successful and a report will be provided at the next PC meeting.



**b) To receive update re website progress (KW)**

Cllr White confirmed the new website is progressing very well and the basic version of the website is ready to go live. This will then need to be updated and edited to include the complete information. It was noted the existing website will need to be redirected to the new website link.

**c) To receive update on defibrillator grants (DT)**

Cllr Towns confirmed he is still to receive the completed grant request documents from the New Inn. Cllr Towns confirmed the Masons would make a contribution towards a new defibrillator once this was agreed with the Co-Op. Cllr Towns to liaise and check details with the interested parties to move forward with defibrillators in the parish. It was noted the PC could contribute some funding towards these in next years budget.

**d) To consider updates on items included in Appendix 2 – ongoing issue log**

Dates for the AGM were discussed the Clerk to liaise with ACA to agree a suitable date and to invite attendees to make a short presentation at the meeting. The Jubilee Gardens – it was noted Cllr Khurshid will invite a representative of Leeds University project to present at a future meeting.

**2324/023 To consider matters requested by councillors/Clerk and agree any necessary action**

**a) To consider and discuss Standing orders in relation to maximum grant increase from existing £500**

It was resolved the maximum grant award will be increased to allow grants to be awarded of between £500 - £1000 per request. It was noted the terms of the grant awarding policy should be formalised. It was agreed to amend and discuss further at the May meeting.

**b) To consider update from Outer North East meeting 19 February**

Cllr Hainsworths report of the Outer North East meeting was shared and comments noted.

**c) To consider and agree 2024/25 budget**

The proposed budget was discussed, the budget was agreed with amendments.

**d) To consider and agree PC newsletter (KB/SW)**

It was agreed to c/f to the April meeting for further discussion. Cllr Khurshid shared an example of a possible newsletter format. It was noted the new website will assist with communication of the newsletter

**e) Leeds - City of Sanctuary**

Our Parish response to Leeds as a City of Sanctuary was discussed, it was agreed we need to make people feel welcome. Cllr Khurshid is attending a meeting later this month and will report back to the April PC meeting. It was resolved to circulate any available information for discussion at the next meeting.

**f) To consider villager correspondence**

It was noted that LCC forestry be contacted to remove the fallen tree and it was agreed to request a cost of a replacement. It was noted that planting trees on grass verges may be difficult as utilities had to be considered.

**2324/024 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

**a) To receive an update from Environmental Working Party**

No current updates

**b) Any other working party update**

none

**2324/025 To receive an update from the Ward member**

Councillor Lyn Buckley provided an update in relation to various items including Speed cameras, Nursery Lane dental practice, trees/forestry update and the 7 Arches bridge, Friends of Adel Woods.

Copies of the minutes of this meeting will be available on the Parish Council website: [www.alwoodleyparishcouncil.org](http://www.alwoodleyparishcouncil.org).

Copies are also available upon request to the Parish Clerk,

[the.clerk@alwoodleyparishcouncil.org](mailto:the.clerk@alwoodleyparishcouncil.org) 07532011269 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ



**2324/026 To receive an update from members representing external bodies**

No update.

**2324/027 To receive an update from the Planning Committee**

It was noted nothing to be referred to plans panel.

**2324/028 To notify the clerk of matters for inclusion on the agenda of the next meeting**

**2324/029 Chair's remarks and correspondence**

Thanks were given to all in attendance.

**2324/030 To confirm the date of the next meeting as 8<sup>th</sup> April 2024 at 7.00pm**

**Resolved** that the next meeting is being held on 8<sup>th</sup> April at 7.00pm

**Ongoing issues - Issue Log**

- External bodies and representation
- Planting project (DT)
- Street lighting - commissioned environmental report (MI) – March 2024
- Accident statistics - King Lane (RH)
- Environmental Information Regulations Request (RH)
- Risk Financial Report
- LCC lights before 12<sup>th</sup> November- 10<sup>th</sup> February 2024
- Defibrillators
- AASL annual rent
- New PC website (KW)
- D Day 80 – 6<sup>th</sup> June 2024
- Co-opt new councillors
- Future ideas for council – project list
- Environmental working party – Alwoodley 2030 Climate Action Hub/Vegetable planters King Lane