



## Minutes of the Parish Council meeting held on Monday 3<sup>rd</sup> June 2024

Commenced: 7pm

Concluded: 8.20pm

### Present:

Cllr Black  
Cllr White (Chair)  
Cllr Jennings  
Cllr Hainsworth  
Cllr Jordan  
Cllr Khurshid  
Cllr Wright

### 2324/061 Introduction from the Chair

Cllr White welcomed all to the meeting.

### 2324/062 Public Participation

Several members of the public were present, further to discussion contact to be made with LCC licensing dept

### 2324/063 To receive any apologies and approve reasons for absence

Apologies were received from Cllrs Illingworth and Towns and reasons approved.

### 2324/064 Declaration of Interests

#### a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared

#### b) To receive, consider and decide upon any applications for dispensation

None received

### 2324/065 To confirm the minutes of the full council meetings held on Monday 8<sup>th</sup> April 2024 and Monday 13<sup>th</sup> May as a true and accurate record.

**Resolved** to approve the full council minutes held on Monday 8<sup>th</sup> April and Monday 13<sup>th</sup> May as a true and accurate record.

### 2324/066 Financial matters

#### a) To approve the schedule of payments

**Resolved** to approve the schedule of payments. See Appendix 1.

### 2324/067 To receive information on the following ongoing issues and decide further action where necessary:

#### a) To receive an update on the planting project and consider report further to LCC meeting (DT)

No further update

#### b) To receive update re website progress (KW)

Cllr White confirmed the new website is now live, next month Phil has been invited to attend the next PC meeting to arrange photos of Councillors. Cllr White to follow up new email addresses with Phil.

#### c) To receive update on defibrillator grant applications (DT)

Nothing has been received in relation to defibrillators, to c/f to July meeting

Copies of the minutes of this meeting will be available on the Parish Council website: [www.alwoodleyparishcouncil.org](http://www.alwoodleyparishcouncil.org).

Copies are also available upon request to the Parish Clerk,

[the.clerk@alwoodleyparishcouncil.org](mailto:the.clerk@alwoodleyparishcouncil.org) 07532011269 Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ



**d) To discuss 8 step process for Alwoodley to become a Parish of Sanctuary (HK)**

Clerk to send link to all Councillors for discussion at the next PC

**e) To discuss Councillor ID cards, photos on website/PC noticeboards**

Clerk to circulate details to all Councillors

**f) To discuss PC newsletter (KB/SW)**

Councillors discussed delivery options, Cllr White to arrange a meeting with Cllrs Black and Wright to move this forward and provide an update at the July meeting

**g) To discuss Summer Band concert Sunday 9<sup>th</sup> June, A Stroke of Genius Band**

Clerk confirmed the Marquee would be set up on Sunday morning ready for the afternoon performance

**2324/068 To consider matters requested by councillors/Clerk and agree any necessary action**

**a) To consider villager correspondence**

No mow May was discussed and it was agreed to identify and plan for this next year. It was discussed and agreed to purchase "keep off verge" signs.

**b) To consider list of external bodies for representative appointment**

Cllrs agreed representation as: Cllr Black agreed to represent the PC at PACT meetings, Cllr White at YLCA meetings and Cllr Khurshid at Alwoodley Community Forum meetings.

**c) To consider Financial accounts 2023/24**

These were discussed and approved

**d) Alwoodley Community Forum meeting 11<sup>th</sup> June**

Cllr Khurshid agreed to attend and report back at the July meeting

**2324/069 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

**a) To receive an update from Environmental Working Party**

Cllr Wright provided an update of progress made since the last meeting. Areas discussed were bike racks and footpath improvement works – the footpath officer is currently busy and will be in touch soon.

**b) Any other working party update**

none

**2324/070 To receive an update from the Ward member**

Councillor Neil Buckley provided an update in relation to various items

**2324/071 To receive an update from members representing external bodies**

No update.

**2324/072 To receive an update from the Planning Committee**

It was noted nothing to be referred to plans panel.

**2324/073 To notify the clerk of matters for inclusion on the agenda of the next meeting**

**2324/074 Chair's remarks and correspondence**

Thanks were given to all in attendance.



**2324/075 To confirm the date of the next meeting as 1st July 2024 at 7.00pm**

**Resolved** that the next meeting is being held on 1<sup>st</sup> July at 7.00pm

#### Appendix 1

#### Schedule of payments to be approved at the Parish Council meeting held on 3<sup>rd</sup> June 2024

Payee	Details	Amount
D.M Hull	Lengthsman	£342.90
E. Martin	Salary	£538.15
HMRC	PAYE & NI	£134.60
Bradford payroll	Payroll services	£68.40
Elizabeth Amirahmadi	Amira gardens maintenance	£220.50
James Dabbs & Co Marquee Hire	Marquee hire Summer Band	£660.00
Fast Signs	Keep off grass signs	£639.60

#### Ongoing issues - Issue Log

- External bodies and representation
- Planting project (DT)
- Street lighting - commissioned environmental report (MI) – March 2024
- Accident statistics - King Lane (RH)
- Environmental Information Regulations Request (RH)
- Risk Financial Report
- LCC lights before 12<sup>th</sup> November- 10<sup>th</sup> February 2024
- Defibrillators
- AASL annual rent
- New PC website (KW)
- D Day 80 – 6<sup>th</sup> June 2024
- Co-opt new councillors
- Future ideas for council – project list
- Environmental working party – Alwoodley 2030 Climate Action Hub/Vegetable planters King Lane