



## Minutes of the Parish Council meeting held on Monday 3<sup>rd</sup> April 2023

Commenced: 7.30pm

Concluded: 8.20pm

**Present:** Cllr K White (Chair)  
Cllr Hainsworth  
Cllr L Buckley  
Cllr N Buckley  
Cllr Williams  
Cllr Illingworth  
Cllr Black

### **2223/166 Introduction from the Chairman**

Cllr White welcomed all to the meeting.

### **2223/167 Public Participation**

No residents in attendance.

### **2223/168 To receive any apologies and approve reasons for absence**

Apologies were received from Cllr Towns, Cllr Smith and Cllr Sinclair and reasons were approved.

### **2223/169 Declaration of Interests**

**a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None declared.

**b) To receive, consider and decide upon any applications for dispensation**

None received.

**2223/170 To confirm the minutes of the full council meetings held on Monday 6<sup>th</sup> March 2023 as a true and accurate record.**

**Resolved** to approve the minutes of the Parish Council meetings held on Monday 6<sup>TH</sup> March 2023

### **2223/171 Financial matters**

**a) To approve the schedule of payments**

**Resolved** to approve the schedule of payments. See Appendix 1.

**2223/172 To receive information on the following ongoing issues, the Decision List and decide further action where necessary:**

**a) To confirm arrangements for the leaflet distribution regarding newsletter in May**

It was confirmed distribution had started and expected to be completed by the end of the week.

**b) To confirm arrangements for the Annual Parish Meeting**

It was confirmed the normal room will be used for the Annual Parish Meeting on 24<sup>th</sup> April 2023. It was noted that the speakers will be Judith White of Friends of Adel Woods and Mark Lam Leeds 2023 Neighbourhood Host. Further potential speakers were discussed, clerk to follow up.

**c) To receive an update re the annual newsletter**

It was confirmed this had been completed, thanks were given to Cllrs Smith and Williams for their hard work.



**d) To receive an update from the working party on employing an outside contractor to deal with the verge creep within the Parish.**

Various discussions around a front garden and verge appeal to encourage residents to upkeep these areas. To be further discussed and agreed at next meeting.

**e) To receive an update on providing street lighting to the public footpath that links Moss Valley to Sunningdale Green. A second project would be to do the same on the section from Moss Valley to The Avenue**

Cllr Illingworth confirmed the estimated cost would be in the region of £66,000. It was agreed to proceed with an environmental impact survey at a cost of £2000, on receipt of the report further discussion would be had on whether to move this forward. Cllr Illingworth to arrange the survey.

**f) To confirm progress on LFL refurbishment**

It was noted this had now been completed.

**2223/173 To consider matters requested by councillors/Clerk and agree any necessary action**

**a) To consider a new tree to replace the tree down on King Lane**

Cllr White agreed to move this forward. Cllr L Buckley to forward the details to Cllr White.

**b) To consider the update re meeting with LCC and the planting project**

It was agreed to c/f to next meeting when Cllr Towns will provide an update.

**c) To agree to purchase new dog bags**

It was resolved to agree the cost of 10 boxes of new dog bags at a cost of £310

**d) To receive an update re Alwoodley Community Forum meeting on 28<sup>th</sup> March**

It was noted Cllr L Buckley was in attendance, nothing discussed which would affect the PC

**e) To receive an update re the Outer North East Community meeting on 13<sup>th</sup> March**

It was noted Cllr N Buckley was in attendance, nothing of particular relevance for the PC

**f) To consider sundial repair work**

It was resolved to undertake repair work at a cost of £160

**g) To note PACT meeting date of 10<sup>th</sup> April at 6.30pm at St Barnabas Church**

It was noted this meeting has been cancelled

**2223/174 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

**a) Grassed area maintenance**

It was noted that the Wildflower project needs to be agreed at the September PC meeting and costs need to be requested in June.

**b) Any other working party**

- Lights on Trees. It was resolved to request an estimate from Leeds Lights in order to this to be agreed at the May PC meeting. Estimate to be based on the 4 tree lights being switched on when the clocks go back in October and off at the end of January. The 7 column lights are to be switched on 1<sup>st</sup> December and off on Twelfth Night, 6<sup>th</sup> January.

- Band Concerts – it was noted there is a Banner in the PC office which should be displayed the week before on the playground railings.

-Lengthsman – it was resolved to email Mike with jobs needing to be undertaken

**2223/175 To receive an update from the Ward member**

-It was noted elections were imminent, nothing further to update

**2223/176 To receive an update from members representing external bodies**

No update.



**2223/177 To receive an update from the Planning Committee**

The proposed 5G mast was discussed, as noted in the planning committee minutes

**2223/178 To notify the clerk of matters for inclusion on the agenda of the next meeting**

- List of working parties and existing participants
- Confirmation of current bank signatories

**2223/179 Chairman's remarks and correspondence**

Cllr White thanked all existing Councillors who were standing down, of particular mention the 4 original members of the PC.

**2223/180 To confirm the date of the next meeting as 15<sup>th</sup> May 2023 at 7.30pm**

**Resolved** that the next meeting is being held on 15<sup>th</sup> May at 7.30pm

**Appendix 1**

**Schedule of payments approved at the Parish Council meeting held on 3<sup>rd</sup> April 2023**

| Payee                      | Details                      | Amount               |
|----------------------------|------------------------------|----------------------|
| Little Free Library        | Repairs                      | £400.00              |
| D.M Hull                   | Lengthsman                   | £273.25              |
| Tree Care Company          | Heath Nursery path clearance | £1056.00             |
| E. Martin                  | Salary                       | £502.35              |
| HMRC                       | PAYE & NI                    | £125.40              |
| Bradford Community payroll | Monthly payroll services     | £66.00               |
| ELEMENTOR                  | WEBSITE                      | 49USD (£ AMOUNT TBC) |
| Letterbox                  | Leaflets- election           | £380.00              |
| Letterbox                  | Distribution of leaflets     | £260.00              |