



## Minutes of the Parish Council meeting held on Monday 3<sup>rd</sup> July 2023

Commenced: 7.00pm

Concluded: 7.48pm

**Present:** Cllr White (Chair)  
Cllr Towns  
Cllr Hainsworth  
Cllr Black  
Cllr Illingworth  
Cllr Jennings  
Cllr Wright

### **2223/216 Introduction from the Chair**

Cllr White welcomed all to the meeting. It was noted that the notice for the meeting was not published in line with standing orders therefore this meeting will deal with key items on the agenda, which will be formally ratified at the next meeting on 7<sup>th</sup> August.

### **2223/217 Public Participation**

A resident was in attendance

### **2223/218 To receive any apologies and approve reasons for absence**

None

### **2223/219 Declaration of Interests**

**a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None declared

**b) To receive, consider and decide upon any applications for dispensation**

None received

**2223/220 To confirm the minutes of the full council meetings held on Monday 5<sup>th</sup> June 2023 as a true and accurate record.**

**Resolved** to approve the amended minutes of the Parish Council meetings held on Monday 5<sup>th</sup> June 2023.

### **2223/221 Financial matters**

**a) To approve the schedule of payments**

**Resolved** to approve the schedule of payments. See Appendix 1.

### **2223/222 To receive information on the following ongoing issues and decide further action where necessary:**

**a) To receive an update re meeting with LCC and the planting project (DT)**

Cllr Towns will circulate a plan of where to enhance the current flower beds. Cllr Towns confirmed he has a meeting towards the end of July with LCC to discuss 1. Planting of flower beds and 2. Maintenance of flower beds and to agree the process to move this forward. It was agreed the Environmental working party will consider the further details and provide an update at the next PC meeting.



- b) To receive an update on the progress of the commissioned environmental report, in relation to street lighting.**  
Cllr Illingworth to investigate regarding the best time to plan for this and will provide an update at the next meeting.
- c) To receive an update on King Lane accident statistics (RH)**  
Cllr Hainsworth noted he has received a reply from LCC who confirmed they do not have statistics for specific areas, these are only available for whole streets. Cllr Hainsworth has now requested the statistics for King Lane, Eccup Lane and Adel Lane.
- d) To consider 9<sup>th</sup> July Alwoodley Cultural Event**  
It was confirmed the publicity has been placed in the noticeboards for this event.
- e) To receive update re Coronation box Turnberry Rise**  
It was noted that this work has now been completed and the Coronation box looks very good.
- f) To receive report re Summer Bands Concert on Sunday 25<sup>th</sup> June**  
It was discussed and agreed that this event was well attended and a success for the community. It was noted that for next year we should consider hiring a marquee of 6x9 rather than 9x6 for better viewing. Thanks were given to Cllr Illingworth, the Lengsthman and the Clerk for their help on the day.

**2223/223 To consider matters requested by councillors/Clerk and agree any necessary action**

**a) To consider grant application Friends of Adel Woods.**

In attendance, Roger Gilbert, Chair of Friends of Adel Woods, gave a short presentation on the equipment which would be funded by the grant application.

**2223/224 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

**a) Any other working party**

None

**2223/225 To receive an update from the Ward member**

It was noted the Clerk had sent an Open invitation to the three Councillors to invite them to future PC meetings. Cllr Lyn Buckley was in attendance and requested an update re work on the Woods which Cllr Illingworth will discuss with Roger and provide an update at the next meeting. In relation to the King Lane footpath it was noted that progress was being made in relation to funding requests.

**2223/226 To receive an update from members representing external bodies**

No update.

**2223/227 To receive an update from the Planning Committee**

Nothing to update

**2223/228 To notify the clerk of matters for inclusion on the agenda of the next meeting**

It was agreed the Clerk to draft a notice to Co-opt Councillors for discussion at the next meeting. Cllr Wright requested an agenda item for discussion of ideas Councillors have for the Parish.

**2223/229 Chair's remarks and correspondence**

It was resolved the agenda will be distributed the Wednesday before the PC meeting in order for standing orders to be met. It was agreed this will be distributed to Ward Members, Councillors and displayed on the PC notice boards. The Chair agreed to draft a tender document for a website upgrade for the next PC meeting.



**2223/230 To confirm the date of the next meeting as 7<sup>th</sup> August 2023 at 7.00pm**

**Resolved** that the next meeting is being held on 7<sup>th</sup> August at 7.00pm

Appendix 1

**Schedule of payments approved at the Parish Council meeting held on 3<sup>rd</sup> July 2023**

Payee	Details	Amount
Wow Party Hire	Summer Band – marquee hire	£594.00
D.M Hull	Lengthsman	£TBC
Hew Ma	Painting service box	£550.00
Furniture4hire	Summer Band – chair hire	£90.00
E. Martin	Salary	£502.15
HMRC	PAYE & NI	£125.40
Bradford Community payroll	Monthly payroll services	£36.00
ELEMENTOR	WEBSITE	49USD (£ AMOUNT TBC)