



## Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> September 2023

Commenced: 7.00pm

Concluded: 8.34pm

**Present:** Cllr White (Chair)  
Cllr Towns  
Cllr Hainsworth  
Cllr Illingworth  
Cllr Jennings  
Cllr Wright

### **2223/246 Introduction from the Chair**

Cllr White welcomed all to the meeting.

### **2223/247 Public Participation**

Two members of Alwoodley 2030 Climate Action Hub present and Ward Cllr Lyn Buckley present. A presentation was given by two members of 'Alwoodley 2030 Climate Action Hub'. APC Environmental working group to follow up with Jennifer Roberts in relation to a collaboration to move this forward. In relation to consideration of Vegetable Planters on King Lane, Cllr Towns will liaise with Vikki Nunn of LCC to request a site visit and understand the process we need to follow to implement.

### **2223/248 To receive any apologies and approve reasons for absence**

Apologies were received from Cllr Black and reasons approved.

### **2223/249 Declaration of Interests**

**a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests**

None declared

**b) To receive, consider and decide upon any applications for dispensation**

None received

**2223/250 To confirm the minutes of the full council meetings held on Monday 7<sup>th</sup> August 2023 as a true and accurate record.**

**Resolved** to approve the minutes of the Parish Council meetings held on Monday 7<sup>th</sup> August 2023.

### **2223/251 Financial matters**

**a) To approve the schedule of payments**

**Resolved** to approve the schedule of payments. See Appendix 1.

**2223/252 To receive information on the following ongoing issues and decide further action where necessary:**

**a) To receive an update re meeting with LCC and the planting project (DT)**

Cllr Towns confirmed he has a meeting with Vikki Nunn of LCC on 11th September. Points of discussion: 1. Planting of flower beds and 2. Maintenance of flower beds and to agree the process to move this forward. It was agreed the Environmental working party will then consider the further details and provide an update at the next PC meeting.



- b) To receive an update on the progress of the commissioned environmental report, in relation to street lighting.**  
Cllr Illingworth confirmed he is waiting for the written quotation and costings. To provide an update at the next meeting.
- c) To receive an update on King Lane accident statistics (RH)**  
Cllr Hainsworth noted that accidents are increasing at 5 Lane Ends Crossing. He confirmed he has logged this with LCC and is waiting for a response. Ward Cllr Lyn Buckley agreed to address this in the Ward meeting tomorrow.
- d) To consider Environmental Information Regulations Request (RH)**  
It was resolved to revisit later in the year as it would be difficult to do this proactively without a working website.
- e) To receive an update re the LCC footpath donation - The Jerry Pearlman Way (RH)**  
This was discussed in August PC meeting, no further comments to note.
- f) To consider the monthly financials and Earmarked reserves**  
Details were discussed and it was agreed to contact the bank and confirm the interest rate on deposit account.
- g) To consider and approve AGAR**  
This was discussed, approved and signed. It was agreed to draft a risk management report for consideration at the November PC meeting.
- h) To receive an update re LCC lights quotation**  
Two quotations have been agreed in line with previous years. A further email has been sent to LCC requesting another quotation for lights to cover Divali, Hannukah and Chinese New Year.
- i) To consider website tender responses (KW)**  
Cllr White provided a summary of three tender responses. After discussion it was resolved to appoint the company Orange Crush. Cllr White to liaise with them to move this forward.
- j) To receive an update re co-opt of new councillors**  
It was resolved to review this again in the October PC meeting.
- k) To receive update on future ideas for council**  
It was resolved for all Councillors to give thought to a schedule of activities to progress and to include as a project list within an Appendix 2. For further discussion at the next meeting.

#### **2223/253 To consider matters requested by councillors and agree any necessary action**

- a) To consider external bodies and representation**  
It was resolved to find out the dates of the next meetings and circulate.

#### **2223/254 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

- a) Any other working party**  
It was noted the main working party is the Environmental working party which has been allocated tasks during the meeting.



**2223/255 To receive an update from the Ward member**

Ward Cllr Lyn Buckley discussed various issues 1. Wildflowerbeds – is this being considered this year as these will need to be ordered in October... Cllr Towns to follow up 2. Grass verges – it was noted these have not been mowed, Cllr Buckley agree to follow this up 3. 7 arches aquaduct – it was noted this was overgrown and that there is hopefully a grant available to remove the saplings and see what damage has been caused. 4. Email from Cllr Buckley in relation to a resident putting information in the PC notice board, it was agreed the Clerk to follow up and put in the noticeboard.

**2223/256 To receive an update from members representing external bodies**

Cllr Jennings requested Cllr Towns to distribute a map of the flowerbeds and to know the history of the PC and its boundary. Clerk to liaise with LCC.

**2223/257 To receive an update from the Planning Committee**

Nothing to update

**2223/258 To notify the clerk of matters for inclusion on the agenda of the next meeting**

It was agreed the Clerk to restructure the agenda format for the next meeting. To include defibrillator grants on next months agenda.

**2223/259 Chair's remarks and correspondence**

**2223/260 To confirm the date of the next meeting as 2<sup>nd</sup> October 2023 at 7.00pm**

**Resolved** that the next meeting is being held on 2<sup>nd</sup> October at 7.00pm

Appendix 1

**Schedule of payments approved at the Parish Council meeting held on 4<sup>th</sup> September 2023**

Payee	Details	Amount
Zurich Insurance	Annual insurance	£881.74
D.M Hull	Lengthsman	£557.39
E. Martin	Salary	£502.35
HMRC	PAYE & NI	£125.60
ELEMENTOR	WEBSITE	49USD (£ AMOUNT TBC