



## Minutes of the Parish Council meeting held on Monday 7 October 2024

Commenced: 07.35pm

Ended: 09.00pm

### Present:

Cllr Towns (Chair)  
Cllr Buckland  
Cllr Dickinson  
Cllr Hainsworth  
Cllr Illingworth  
Cllr Jennings  
Cllr Jordan  
Cllr Pritchard  
Cllr Wright

### 2324/106 Introduction from the Chair

Cllr Towns welcomed all to the meeting.

### 2324/107 Public Participation

Several members of the public were present. The question of verge creep was raised and it was agreed the new Lengthsman would be tasked with considering the matter. It was brought to the Council's attention that there was both bunting and a banner available to highlight future band concerts. The meeting was advised that the new website was in the process of being uploaded and updated. Future maintenance of the website would be the responsibility of the new clerk once appointed.

### 2324/108 To receive any apologies and approve reasons for absence

Apologies were received from Cllrs White, Black and Khushid and reasons approved.

### 2324/109 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

b) To receive, consider and decide upon any applications for dispensation

Cllr Wright declared interest in respect of grant applications to be considered in respect of Heath Nursery Wood and St Barnabas Church.

### 2324/110 To confirm and ratify the decisions and minutes of the council meeting held on Monday 2<sup>nd</sup> September as a true and accurate record.

**Resolved** to approve the full council minutes held on Monday 2 September.

### 2324/111 Financial matters

a) To approve the schedule of payments (Appendix 1)

**Resolved** to approve the schedule of payments

### 2324/112 To receive information on the following ongoing issues and decide further action where necessary:

a) To receive an update re the planting project (DT)

Deferred to November meeting.

b) To discuss 8 step process for Alwoodley to become a Parish of Sanctuary (HK)

Copies of the minutes of this meeting will be available on the Parish Council website: [www.alwoodleyparishcouncil.org](http://www.alwoodleyparishcouncil.org).

Copies are also available upon request to the Parish Clerk,

[the.clerk@alwoodleyparishcouncil.org](mailto:the.clerk@alwoodleyparishcouncil.org) Alwoodley Parish Council, 60 The Avenue, Alwoodley LS17 7NZ



Deferred to November meeting

- c) To receive an update on the Community energy project  
Combined with item 114 (a) below.

**2324/113 To consider matters requested by Councillors and agree any necessary action**

- a) To receive financial update
- b) To consider grant applications (FHNW & St Barnabas Church)

Members received a short presentation from Donna Russell, the Centre Manager at Herd Farm. She explained what the centre did including residential and day courses. She is planning an orienteering course which to establish would cost £1,017. She was asked how the work of the centre benefitted Alwoodley residents in particular and the question of discounts and open days for Alwoodley people was mooted. She was asked to submit a formal grant application to be considered at the next meeting.

Christine Kinsey from St Barnabas Church outlined the reason for the grant application for repairs to the roof of the church and explained the sources of funding already received for the project. Members agreed to the application subject to any legal restrictions as the amount requested.

The Friends of Heath Nursery Wood grant application was considered. The group need to open a bank account to receive any grant funds the Council might offer. It was agreed a revised application should be submitted including additional information on the cost of signage and other costs.

- c) To appoint an additional member to the Staffing Panel  
Cllrs Jennings and Wright agreed to join the panel.

**2324/114 To receive updates from the Parish Council's working parties and agree any necessary action including the following:**

- a) To receive an update from Environmental and Bio-Diversity Working Party  
The report was discussed. A proposal to call the new appointee to the role of Lengthsman "Ranger" was discussed along with how biodiversity issues could be added to the role and also how residents could be mobilised to join this. There are some events in train and details will be circulated.
- b) Any other working party  
No other updates.

**2324/115 To receive an update from the Ward member**

Cllr Buckley advised that Ward Councillors had small amounts of grants that could be given to projects and suggested grants from the parish council could be combined with his funding but emphasised any such funding must be non political.

**2324/116 To receive an update from members representing external bodies.**

None reported

**2324/117 To receive an update from the Planning Committee**

Cllr Towns reported two applications should be brought to the attention of the LCC Plans Panel. The first was 18a Far Moss which the Committee felt was an over development of the site. The second was land at Overdale, Eccup which involved building on green belt land.

**2324/118 To notify the clerk of matters for inclusion on the agenda of the next meeting**

Members requested items on the News Letter and email addresses.



**2324/119**      **Chair's remarks and correspondence**  
The Chair had nothing to report.

**2324/120**      **To confirm the date of the next meeting on 4th November 2024 at 7.00pm**  
Resolved that the next meeting will be held on 4 November at 7.00pm.