



Minutes of the Parish Council meeting held on Monday 2nd September 2024

Commenced: 07.35

Ended: 09.15

Present:

Cllr White (Chair)
Cllr Illingworth
Cllr Jennings
Cllr Jordan
Cllr Towns
Cllr Wright

2324/091 Introduction from the Chair

Cllr White welcomed all to the meeting.

2324/092 Public Participation

Several members of the public were present together with applicants who wished to join the Council.

2324/093 To receive any apologies and approve reasons for absence

Apologies were received from Cllrs Black, Hainsworth, and Khushid and reasons approved.

2324/094 Declaration of Interests

a) To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests

None declared

b) To receive, consider and decide upon any applications for dispensation

None received

2324/095 To confirm the minutes of the full council meetings held on Monday 1 July 2024 as a true and accurate record.

Resolved to approve the full council minutes held on Monday 1 July, amended to show Lyn Buckley rather than Neil Buckley attended the meeting.

2324/096 Financial matters

a) To approve the schedule of payments

Resolved to approve the schedule of payments and noted the Lengthman's August invoice was not included.

2324/097 To receive information on the following ongoing issues and decide further action where necessary:

a) To receive an update on the planting project and consider report further to LCC meeting (DT)

Deferred to October meeting.

b) To receive update on defibrillator grant applications (DT)

Cllr Towns advised the grant application had not been received and will chase it up.



c) To discuss 8 step process for Alwoodley to become a Parish of Sanctuary (HK)

No further update.

d) To discuss PC newsletter (KB/SW)

Deferred to October meeting.

e) To approve 2023/24 AGAR

The Chair expressed concern about the late submission of the AGAR. It was unfortunate this has occurred despite requests it should have been submitted. Clls were asked for comments on the AGAR.

Resolved to approve the Chair signing the AGAR.

f) To receive an update on the community energy project

Deferred to the October meeting.

2324/098 To consider matters requested by councillors/Clerk and agree any necessary action

a) To discuss and consider role of the PC Lengthsman

Mike Hull presented his thoughts as the current Lengthsman and provided a broad job description of the role. He recommended a fresh set of eyes needed to be a main focus for a new recruit and that an appointment be made before spring 2025. Members thanked him for his long service.

Resolved that the Environment Working Party consider the future role and report back to the Council at the November meeting.

b) Approve meeting dates for 2025

Noted and agreed.

c) To receive financial update

Noted from previous agenda item

d) To consider and approve grant awarding policy

It was noted there was no evidential requirement in the current policy as to how to assess the success or otherwise once a grant had been given.

Resolved the policy should be looked at and amended as appropriate with assistance from the YLCA.

e) To consider and approve Standing Orders

It was agreed that clause 12e of the Orders made it unclear as to what the Council was required to do in respect of publication.

Resolved the seek advice on a potential publication scheme from the YLCA.

f) To consider and co-opt new councillors

Three applicants had presented to the Council prior to the meeting and members unanimously agreed they should all be co-opted to the Council at the October meeting.

g) To consider Statutory duties: bio-diversity

Members noted the legal requirement to include bio-diversity issues at every meeting.

Resolved to re-name the Environmental Working Party to the Environmental and Bio-diversity Working Party for future meetings and for them to consider an action plan re bio-diversity issues.

h) To appoint additional representatives to the PC Planning Committee

Deferred to October meeting.

2324/099 To receive updates from the Parish Council's working parties and agree any necessary action including the following:

a) To receive an update from Environmental Working Party

Discussed at item 2324/098 (g).



b) Any other working party update

No updates

2324/100 To receive an update from the Ward member

Both ward members had given their apologies for the meeting.

2324/101 To receive an update from members representing external bodies

No updates.

2324/102 To receive an update from the Planning Committee

It was noted no applications considered needed referral to the Plans Panel.

2324/103 To notify the clerk of matters for inclusion on the agenda of the next meeting

The Chair asked that any items for inclusion at the next meeting be sent to him.

2324/104 Chair's remarks and correspondence

The Chair referenced a letter that had been sent to Councillors which had not been circulated to either him or any other members of the Council and advised this would be considered prior to the next meeting.

2324/105 To confirm the date of the next meeting as 7 October 2024 at 7.00pm

Resolved that the next meeting is being held on 7 October at 7.00pm